

PAPERLESS INVOICING

at Averitt.com



Averitt's **Paperless Invoicing** tools make your job easier by saving you time and money. You can receive your invoices by email and view them online, allowing you to bill your customers more quickly as well as have total control over managing all of your invoices online - 24/7/365.

YOU CAN...

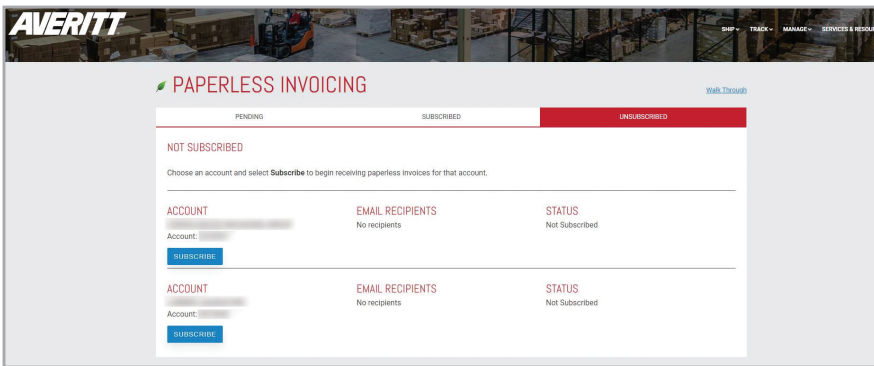
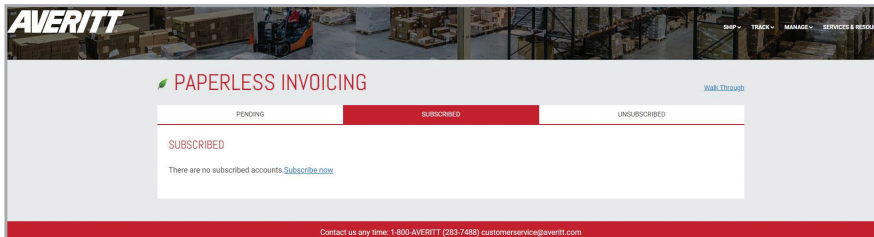
- **Subscribe to Paperless Invoicing** to receive all of your invoices electronically, right to your inbox! No more waiting for invoices in the mail!
- **Search invoices online** by invoice date, pickup date, PRO number, BOL number, PO number or view all open invoices.
- **View your most current invoices online** as billing updates are maintained regularly and automatically posted online and re-sent to paperless invoicing users.
- **Bill your customers quicker** - before receiving traditionally mailed invoices.
- **Request supporting documents** such as delivery receipts, bills of lading, load confirmation, lumper information, expedited contracts and inspection certificates as a single PDF file via email.

NOT A REGISTERED AVERITT.COM MEMBER?

IT'S QUICK AND EASY...

Visit www.Averitt.com
and select "Register."





- **Get all of your invoices emailed** directly to your inbox, or simply request a single electronic invoice.
- **Search** invoices by:
 - Invoice date
 - Pickup date
 - PRO number
 - BOL number
 - PO number
 - or view all open invoices
- **View** your most current invoices as updates are maintained regularly and automatically posted online and re-sent to paperless invoicing users.
- **Access** and email associated documents such as:
 - Delivery receipts
 - Bills of lading
 - Load confirmations
 - Lumper information
 - Expedited contracts
 - Inspection certificates

SIGN UP FOR PAPERLESS INVOICING IN MINUTES...

1. Visit www.Averitt.com and click the “Register” link
2. Enter some information about yourself and your company. You will receive confirmation with your login information soon after registering.
3. Once logged in, visit Averitt.com/paperless and log in with your username and password.
4. Select “Subscribe now” on the Paperless Invoicing page.
5. Select the accounts you’d like Paperless Invoices for and add the e-mail addresses you’d like to subscribe to Paperless Invoices.



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